

**Braintree Community Preservation Committee
Minutes
November 14, 2016
Johnson Chambers – Town Hall**

Present: Linda Raiss (Chair) Paul Machado (V-Chair) Kevin Bears
 Dick Fletcher Ron Frazier Darryl Mikami
 Tom Whalen

Guests: Christine Stickney Craig Barnes

Gallivan House

The restriction is currently awaiting the appointment of trustees to the boards of the trusts involved.

Adams Park at First Congregational Church

There was a discussion with Craig Barnes of the church about the overrun of expenses. The project is currently \$4725 short after having expended available funds from the CP fund and donations from other parties, mostly due to the need of an extra step and of rerunning an electrical conduit. The balance is owed to the kiosk supplier.

MOVE: To recommend the appropriation of \$4725 from the Community Preservation Unreserved Fund for the purpose of the development of Adams Park at the First Congregational Church. (Moved by Mr. Fletcher, seconded by Mr. Bears; unanimously voted.

Norfolk County Hospital Land

The plan dividing the land into land for recreational use and land for open space was reviewed.

Land at the rear of 75 Plain Street (Cedar Swamp)

Wildlands Trust of Southeast Massachusetts called relative to monitoring – they have not yet gotten their board to vote on accepting monitoring responsibility.

Plaques

More plaques have been placed where projects have previously been funded including the Art Center, the Hollis School, the Union School, Highlands School, and the Daughraty Gym.

Elm St. Cemetery

The review committee has reviewed the submission and ranked them to go to the mayor. The submissions do not include oversight of the actual project, which the committee had assumed to be in the estimate leading to the \$75,000 appropriation. The committee felt that the remaining tasks should cost an appropriate portion of the appropriation only.

Grossman Parcel

It was mentioned that the Grossman parcel of open space along the Monatiquot River is apparently under agreement to be sold.

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Use of Administrative Funds for part time employment

There was discussion of this issue including what duties and qualifications might be. A desire was expressed to understand better what comparable employees in other towns do. Further discussion will be had at the next meeting. Ms. Stickney proposed a position of up to 10 hours/week as needed at a salary of \$20/hour.

Open Meeting Law

An informational packet on revisions to the open meeting law was distributed. It includes a provision that minutes should list documents reviewed by the committee in conjunction with the meeting.

2017 Meetings

A proposed list of dates for 2017 meetings was distributed by Ms. Stickney. She will reserve meeting rooms for those dates, with a change in the October meeting to 10/16.

Pond Meadow Path Project

This project is awaiting work by the town engineer

Town Records Project

It was suggested that the town clerk be invited to the next meeting to discuss this project

Minutes

MOVE: To approve the draft minutes of the 9/9/16 meeting as submitted. (Moved by Mr. Frazier, seconded by Mr. Machado; passes 6-0; Ms. Raiss, Mr. Machado, Mr. Bears, Mr. Fletcher, Mr. Frazier, Mr. Mikami in favor, Mr. Whalen abstains)

MOVE: To adjourn (Moved by Mr. Frazier, seconded by Mr. Machado; unanimously voted.)

Respectfully submitted,
A.R. Fletcher, Jr., Secretary

The following documents were supplied to or reviewed by the committee before or during this meeting:

- Agenda for the Meeting
- Draft Minutes for 9-19-16
- Discussion of use of CPC administrative funds for employment
- Map of division of former Norfolk County Hospital land acquired by the CPC into recreational and open space uses
- Open meeting law training package
- Emails involving Ms. Stickney and Mr. Barnes on the Adams Park project
- List of proposed meeting dates for 2017