

**Braintree Community Preservation Committee
Minutes
July 18, 2016
Johnson Chambers – Town Hall**

Present: Linda Raiss (Chair) Paul Machado (V-Chair) Kevin Bears
Dick Fletcher Darryl Mikami

Guests: Christine Stickney Kristen Zechello

ADA Coordinator

Kristen Zechello introduced herself as the town's new ADA coordinator and expressed an interest in working with the committee on accessibility issues.

Gallivan House

The Historical Society is still working on defining design information about the doctor's office area to go into the restriction.

Adams Park at First Congregational Church

We have received a letter from the church saying that the project is complete. Ms. Stickney will meet with them to resolve payment issues.

Monatiquot River Walk

The project is done with about \$14,000 unspent. Spurs to the main walk and benches originally planned were not built/bought and were determined not be necessary.

MOVE to return \$14,407.59 unspent from the Monatiquot River Walk project to the CPC unreserved fund account. Moved by Mr. Fletcher, seconded by Mr. Bears; unanimously voted.

Norfolk County Hospital Land Restriction

The paperwork was lost by the state and resubmitted last week.

Elm St. Cemetery

A Request for Qualifications has been completed and is out for solicitation; due date is August 10. It covers designer services for the restoration of the Elm St. Cemetery fence and granite wall.

There is \$1040 previously appropriated for security and discussions are being held with BELD on what best to do. There has been some discussion with the town DPW about improving maintenance procedures to be less damaging.

Union School (American Legion)

A solicitation was put out covering accessibility and exterior work and CBI has been chosen to negotiate with.

Pond Meadow Park Project Status

No work has been done as yet but they anticipate starting shortly.

Page 2 – Minutes 7/18/16

Plaques

Plaques have been purchased and Ms. Raiss showed a sample. A large number have been purchased for \$2000 which should cover past and many future projects.

Motion Template

Mr. Fletcher offered a copy of a motion template as an aid to be sure that future motions for appropriations will contain all needed language for discussion. He will update based on comments at the meeting.

Minutes

MOVE: To approve the draft minutes of the 5/9/16 meeting as submitted. Moved by Mr. Machado, seconded by Mr. Mikami; unanimously voted.

The committee then voted to adjourn. Moved by Mr. Bears, seconded by Mr. Machado; unanimously voted.

Respectfully submitted,

A.R. Fletcher, Jr., Secretary