

**Braintree Community Preservation Committee  
Minutes  
August 15, 2016  
Johnson Chambers – Town Hall**

Present: Linda Raiss (Chair) Paul Machado (V-Chair) Kevin Bears  
Dick Fletcher Ron Frazier

Guests: Christine Stickney

Elm St. Cemetery

Four responses were received to the Request for Qualifications and will be reviewed, ranked and then a fee will be negotiated.

Adams Park (at First Congregational Church)

The project was apparently \$4725 over budget. The committee would like to see a list of total expenses that explain that situation.

Gallivan House

The Historical Society is still working on drawings to define medical area for the restriction

Union School (American Legion)

A solicitation was put out covering accessibility and exterior work and the mayor has negotiated a fee agreement with CBI for \$59K. A \$70K appropriation has been requested, including contingency funding.

MOVE: To recommend the appropriation of \$70,000 from the CPC unreserved fund for the purpose of assessment of the exterior and improvements for universal accessibility to the Union School as described in the CBI proposal dated April 20, 2016 as discussed in the application submitted to the CPC on 2/29/12 and resubmitted on 7/18/16, to be expended under the direction of the Planning and Community Development Director. (Moved by Mr. Machado, seconded by Mr. Bears, passes; Mr. Machado, Mr. Bears, and Mr. Frazier in favor; Ms. Raiss and Mr. Fletcher abstain.)

Plaques

Plaques will shortly be affixed at various previously funded project sites.

Minutes

**MOVE:** To approve the draft minutes of the 7/18/16 meeting as submitted with a clarification to the wording describing the Elm St. Cemetery RFQ. Moved by Mr. Machado, seconded by Mr. Bears; passes; Ms. Raiss, Mr. Machado, Mr. Bears, and Mr. Fletcher in favor; Mr. Frazier abstains.

MOVE: To adjourn (Moved by Mr. Frazier, seconded by Mr. Bears; unanimously voted.

Respectfully submitted,

A.R. Fletcher, Jr., Secretary