

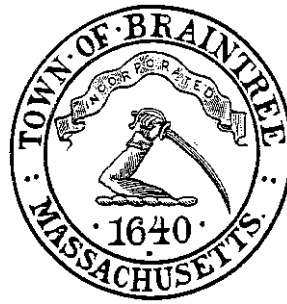
CHARLES C. KOKOROS  
President  
District 1

LELAND A. DINGEE  
At Large

SEAN E. POWERS  
At Large

CHARLES B. RYAN  
At Large

JOHN C. MULLANEY  
District 2



THOMAS M. BOWES  
Vice President  
District 3

HENRY N. JOYCE  
District 4

RONALD E. DENAPOLI  
District 5

PAUL "DAN" CLIFFORD  
District 6

## OFFICE OF THE TOWN COUNCIL

### December 3, 2013

### MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, December 3, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President  
Thomas Bowes, Vice President  
Leland Dingee  
Sean Powers  
Charles Ryan  
John Mullaney  
Henry Joyce  
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others:  
Peter Morin, Chief of Staff  
Jeff Kunz, Recycling Coordinator  
Joseph Powers, Town Clerk

#### **CORRESPONDENCE**

- **049 13 Clerk of the Council: 2014 Proposed Meeting Calendar**

The Clerk of the Council informed members that the State Primary Election, which was originally scheduled for September 2, 2014, has been re-scheduled to September 9<sup>th</sup>. Therefore, the September 3, 2013 proposed meeting date will be now scheduled for Tuesday, September 2<sup>nd</sup>.

**Motion:** by Councilor Bowes to approve 2014 meeting schedule

**Second:** by Councilor Ryan

**Vote:** For (8), Against (0), Absent (1- DeNapoli)

### **ANNOUNCEMENTS**

- 038 13 Council President: Braintree Christmas Party for Toys for Tots  
Councilor Bowes: Christmas tree Lighting  
Councilor Ryan: Pearl Harbor Day  
Council President: Christopher Duffy Breakfast

### **APPROVAL OF MINUTES**

- November 6, 2013
- November 19, 2013

**Motion:** by Councilor Bowes to approve minutes of November 6 and 19, 2013

**Second:** by Councilor Powers

**Vote:** For (8), Against (0), Absent (1- DeNapoli)

### **CITIZEN CONCERNS/COUNCIL RESPONSE**

- 050 13 Councilor Clifford: Yard waste Collection Issues

Councilor Clifford reported that he has received several complaints from residents and utilized the telephone contact line in an attempt to resolve these complaints. The answering service does not have an escalation process when an issue cannot be resolved.

Jeff Kunz, Recycling Coordinator, responded that the recycling office would be the office to escalate complaints. It is not staffed on the weekend however; all calls are addressed on the next business day. Over the weekends they normally average 5-6 calls. Thanksgiving weekend they received several calls for non-pickup of yard waste. However, residents did not put out their yard waste before 8:00am and the trucks already picked up on those streets. Residents need to place their barrels before that time. Mr. Kunz reported that the new cart program has reduced the number of non-paying households from approximately 1,400 to 100.

### **OLD BUSINESS**

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Council President Kokoros informed members that on the advice of the Town Solicitor, Carolyn Murray, that the above subject matter not be discussed this evening due to an Open Meeting Law complaint were filed by Joseph Powers.

- **040 13 Councilor Powers: Policy and Procedure for Storm Communications**

Councilor Powers, Chairman of the Ordinance & Rules Committee reported that the committee has recommended favorable action on establishing the following policy:

In an effort to promote communication to and from the Mayor's office with councilors during storms or other weather related events, the following policy and procedure is put forward for consideration:

The Mayor's office will designate a Point of Contact (POC) to be reached during business hours and non-business hours. Councilor's may contact this person and make inquiries on behalf of constituents with concerns or specific issues, and or seek information regarding storm or weather related event operations at that time. The (POC) will report back information and answers to each councilor's inquiry as soon as possible in a reasonable amount of time.

The Mayor's Office will provide an oral briefing within 12 hours or next morning business hours for all councilors on storm or weather event related information on town operations either in person or via conference call and answer Councilor's questions and inquiries.

In severe or serious weather conditions or events the Mayor's office shall consider utilizing one or more communications methods to notify the Council and public; reverse 911 calling, Town Website, twitter or any other electronic communication methods.

The Mayor's Office will provide a general written briefing to all Town Councilors on storm operations and informational updates within 72 hours of a storm or weather related event commencing.

Councilor Clifford commented that at some point he would like to have the Committee discuss a uniform format on all future policies.

**Motion:** by Councilor Powers to adopt Order 040 13

**Second:** by Councilor Clifford

**Vote:** For (8), Against (0), Absent (1- DeNapoli)

## **NEW BUSINESS**

### **Refer to Committee on Ways and Means**

- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund

**Motion:** by Councilor Bowes to move each of the three orders to committee

**Second:** by Councilor Powers

**Vote:** For (8), Against (0), Absent (1- DeNapoli)

## **Refer to Special Committee**

- **051 13 Councilor Mullaney: Council Meeting Location / Meeting Table**

Councilor Mullaney commented that the Town Council facility and Council table is terrible. The setup of the table does not allow members to talk to each other but rather to the cameras. He views the current location for Council meetings as a temporary location and the Council should be looking at a permanent location.

Councilor Powers stated that the table is often used as a buffet table, there was glitter all over the table this evening and there is a large gap between the tables.

Councilor Ryan commented that he is concerned that the table will collapse if any weight is added to the top. The table and meeting location needs to be addressed.

Councilor Dingee stated that the current configuration of the table does not allow the Council President to see all members or hear members when they speak.

Council President Kokoros noted that Town Council Rule 34 allows for special committees to be authorized at any time by majority vote and shall be appointed by the President to consider such matters as the Council may refer to them.

Councilor Powers made a motion to establish a special committee to address Councilor Mullaney's request for Council Meeting Location and furniture.

**Motion:** by Councilor Powers

**Second:** by Councilor Ryan

**Vote:** For (8), Against (0), Absent (1- DeNapoli)

Prior to adjournment Council President Kokoros informed members that the next Council Meeting will be Monday, December 9<sup>th</sup> beginning at 7:30pm to address the open meeting law violation complaint and any other matters. He also let members know that the Council would be meeting on December 17<sup>th</sup>.

## **ADJOURNMENT**

It was unanimously voted to adjourn the meeting at 8:12p.m.

Respectfully submitted,  
James M. Casey  
Clerk of the Council

## Documents provided for Meeting

- November 6, 2013
- November 19, 2013
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 050 13 Councilor Clifford: Yardwaste Collection Issues
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications
- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund
- 051 13 Councilor Mullaney: Council Meeting Location / Meeting Table