

Sean E. Powers  
President  
At Large

Shannon L. Hume  
At Large

CHARLES C. Kokoros  
District 1

John C. Mullaney  
District 2

Thomas M. Bowes  
District 3



Charles B. Ryan  
Vice President  
At Large

Stephen C. O'Brien  
District 4

Michael J. Owens  
District 5

PAUL "DAN" CLIFFORD  
District 6

## OFFICE OF THE TOWN COUNCIL

### APRIL 25, 2017

### MINUTES

A meeting of the Town Council, was held in the Cahill Auditorium, Braintree Town Hall, on Tuesday, April 25, 2017 beginning at 7:30p.m.

Council President Powers was in the chair.

Present: Sean Powers, President  
Thomas Bowes  
Paul Dan Clifford  
Shannon Hume  
John Mullaney  
Stephen C. O'Brien  
Charles Ryan  
:  
Charles Kokoros  
Michael Owens

Also Present: Joseph C. Sullivan, Mayor  
Joseph Reynolds, Chief of Staff  
Ed Spellman, Finance Director  
Karen Shanley, Human Resource Director  
James Arsenault, DPW Director  
Christine Stickney, Planning & Community Development Director  
Daryn Brown, Golf Director  
Frank Hackett, Superintendent Schools  
Paul J. Shastany, Police Chief  
Corey Chambers, BPD  
Andrew Marron, Constituent Services Coordinator  
Linda Kopkind, resident NBCA

#### APPROVAL OF MINUTES

- NONE

## COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- 028 17 Council President: Travel Policy – APWA Conference, Councilor Ryan

Councilor Bowes read the following Motion: to Approve Travel Policy for Councilor Ryan to attend the APWA Conference

**Motion:** by Councilor Bowes

**Second:** by Councilor Kokoros

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

- 029 17 Council President: SeeClickFix Presentation by Andrew Marron

Now called Commonwealth Connect. This is on the Town website to log in resident concerns and issues. You can track and run reports from Commonwealth Connect. This is also available on iPhone and Android.

## OLD BUSINESS

- 17 009 Council President: Amendment to Council Rule 32: Standing Committees or take up any action relative thereto

Motion by Councilor Ryan to OPEN the Public Hearing for Order 17 009

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0)

Council President Powers asked if any member of the Council or General Public want to speak on Order 17 009?

Council President Powers referred to Councilor Clifford (Committee Chair) for Committee on Ordinance & Rules recommendation.

Chairman Clifford stated this was discussed at the Committee on Ordinance & Rules and the recommendation was to unanimously vote favorable recommendation to the full Council.

Council President Powers ask if there is any other discussion on Order 17 009?

Motion by Councilor Ryan to Close Public Hearing for Order 17 009

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0)

MOTION: To approve amendment to the Braintree Town Council Rule 32 to add an additional Standing Committee named the **Committee on Community Planning** to consist of at least three (3) members of the Town Council and the President of the Council serving as ex- officio on the committee. The Committee on Community Planning may consider and report upon all matters relating to short-term planning and community renewal projects as well as long term community planning and visioning.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

- 17 019 Mayor: Amendment to General Ordinances Chapter 3.100 or take up any action relative thereto  
**(Public Hearing)**

Motion by Councilor Ryan to OPEN the Public Hearing for Order 17 019

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0)

Council President Powers asked if any member of the Council or General Public want to speak on Order 17 019?

Council President Powers referred to Councilor Clifford (Committee Chair) for Committee on Ordinance & Rules recommendation.

Chairman Clifford stated this was discussed at the Committee on Ordinance & Rules and the recommendation was to unanimously vote favorable recommendation to the full Council.

Council President Powers ask if there is any other discussion on Order 17 019?

Motion by Councilor Ryan to Close Public Hearing for Order 17 019

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0)

**MOTION:**

MOTION: That the Town Council vote to amend the Town's General Ordinances, as most recently amended, by deleting amending Chapter 3.100, Fiscal Provisions Generally, Section 3.100.030 by deleting \$5,000 and inserting in its place \$10,000, so that Section 3.100.030, as amended, shall state:

Chapter 3.100- Fiscal Provisions Generally

Section 3.100.030 Written contracts required.

Every board or officer in charge of a department and every committee of the Town, when authorized to do any public work or to purchase any supplies, materials or property or erect, construct or repair any building, the estimated cost of which is \$10,000.00 or more, shall make a written contract therefor, which shall be filed with the Director of Municipal Finance or his/her designee.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

- 17 020 Mayor: FY2017 Supplemental Appropriations #2 or take up any action relative thereto  
**(Public Hearing)**

Motion by Councilor Ryan to OPEN the Public Hearing for Order 17 020

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0)

Council President Powers asked if any member of the Council or General Public want to speak on Order 17 020?

Council President Powers referred to Councilor Clifford (Committee Chair) for Committee on Ordinance & Rules recommendation.

Chairman O'Brien stated this was discussed at the Committee of Ways & Means and the recommendation was to unanimously vote favorable recommendation to the full Council.

Council President Powers ask if there is any other discussion on Order 17 020?

Motion by Councilor Ryan to Close Public Hearing for Order 17 020

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0)

Councilor Ryan read the following Motions:

1. Human Resources

MOTION: That the sum of \$128,708 be transferred from the Human Resources department Employee Benefits program/ Group Life and Medical Insurance account to the Human Resources department Employee Benefits program/ Health reimbursement account

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

2. School department Capital

MOTION: That the sum of \$36,000 be transferred from the South Middle Auditorium School Capital account be transferred to the High School and East Middle Auditorium School Capital account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

3. Department of Public Works

MOTION: That the sum of \$29,393 be transferred from the Town's Stabilization fund to the Department of Public Works / DPW Bra-Wey Recreational Program 21/ DPW Bra-Wey Recreational Assessment account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

4. Finance Division

MOTION: That the sum of \$18,000 be transferred from the Town's Stabilization fund to the Finance Department / General Insurance Program 09 /Insurance Premium expense account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

5. Fire Department

MOTION: That the sum of \$36,351 be transferred from the Town's Stabilization fund to the Fire Department / Fire suppression Program 04/ Vacation buy back account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

6. Police Department

MOTION: That the sum of \$860,801 be transferred from the Town's Stabilization Fund to the Police Department / overtime accounts, and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected thereby.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

7. Fire Department

MOTION: That the sum of \$197,987 be transferred from the Human Resources department Employee Benefits program/ Group Life and Medical Insurance account and the sum of \$80,069 be transferred from the Town's Stabilization Fund for a total of \$278,056 to be transferred to the Fire Department overtime accounts, and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

8. Department of Public Works

(Revised #eight received April 19, 2017)

Department of Public Works- Snow and Ice

**MOTION: That the sum of \$411,977 be transferred from the Fiscal Year 2016 certified Free Cash to the Department of Public Works / Program 11 -Snow and Ice, and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected thereby.**

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

9. Department of Public Works

MOTION: That the sum of \$40,000 be transferred from the Town's Stabilization Fund to the Department of Public Works / DPW Highway Program 06 / Tree Removal account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

10. Finance Division

MOTION: That the sum of \$3,000 be transferred from the Town's Stabilization fund to the Finance Department / Administration Program 01 / Consultant account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

11. Human Resources

MOTION: That the sum of \$16,082 be transferred from the Human Resources department / Veterans Benefit program 06 / Veterans Benefits account to the Human Resources department/ Administration program 01 / Vacation buy back account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

12. Human Resources

MOTION: That the sum of \$14,841 be transferred from the Human Resources department/ Veterans Benefit program 06 / Veterans Benefits account to the Human Resources department/ Administration program 01 / Retirement Sick Leave account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

13. Law Department

MOTION: That the sum of \$60,000 be transferred from the Town's Stabilization fund to the Law Department/ Administration Program 01 / Expert Witness Services account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

14. Planning department

MOTION: That the sum of \$2,075 be transferred from the Town's Stabilization fund to the Planning Department/ Planning Program 04 / Principal Planner account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

15. Fire Department

MOTION: That the sum of \$30,000 be transferred from the Fire Department/ Equipment maintenance program 03\ Parts and Accessories line, \$20,000 be transferred from Fire Department Equipment Maintenance program 03 \Outside Motor Vehicle Repair account, for a total of \$50,000 to be transferred to the Fire Department / Training Program 08 / Education account

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

16. Fire Department

MOTION: That the sum of \$25,000 be transferred from the Town's Stabilization fund to the Fire Department/ Fire Alarm Program 05 / Fire Alarm Repairs account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

## Golf Fund

### 17. Golf Enterprise Fund

MOTION: That the sum of \$28,000 be transferred from the Golf Enterprise Fund Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise / Program 01 Administration / Part Time labor account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

### 18. Golf Enterprise Fund

MOTION: That the sum of \$2,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 01 Administration / Credit Card Fee account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

### 19. Golf Enterprise Fund

MOTION: That the sum of \$2,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 01 Administration / Scorecard/Flags account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

### 20. Golf Enterprise Fund

MOTION: That the sum of \$4,000 be transferred from the Golf Enterprise Fund Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise / Program 02 Building Maintenance/ Lighting account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

### 21. Golf Enterprise Fund

MOTION: That the sum of \$4,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 03 Equipment Maintenance/ Outside Motor Vehicle Repairs account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

22. Golf Enterprise Fund

MOTION: That the sum of \$4,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 03 Equipment Maintenance/ Mower Repairs account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

23. Golf Enterprise Fund

MOTION: That the sum of \$6,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 04 Turf Maintenance / Overtime account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

24. Golf Enterprise Fund

MOTION: That the sum of \$15,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 04 Turf Maintenance / Fertilizers / Lime account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

25. Golf Enterprise Fund

MOTION: That the sum of \$15,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 04 Turf Maintenance / Improvements account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

26. Golf Enterprise Fund

MOTION: That the sum of \$10,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 05 Golf Pro / Professional Staff Expense account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

27. Golf Enterprise Fund

MOTION: That the sum of \$141,768 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 1503 Golf Capital/ Capital Golf Deck account.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)



28. Municipal Licenses and Inspections

MOTION: That the sum of \$1,991.49 be transferred from the Municipal Licenses and Inspections Department/ program 05 Inspection/ Code Enforcement Program- Inspectors line to Municipal Licenses and Inspections Department/ program 01 Administration / Department Head line.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

29. Municipal Licenses and Inspections

MOTION: That the sum of \$ 1,652.84 be transferred from the Municipal Licenses and Inspections Department/ program 05 Inspection/ Code Enforcement Program- Inspectors line to Municipal Licenses and Inspections Department/ program 01 Administration / Administrative Clerical line.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

30. Municipal Licenses and Inspections

MOTION: That the sum of \$330.00 be transferred from the Municipal Licenses and Inspections Department/ program 05 Inspection/ Code Enforcement Program- Inspectors line to Municipal Licenses and Inspections Department/ program 05 Inspection/ ADA Coordinator line.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

31. Municipal Licenses and Inspections

MOTION: That the sum of \$1,521.44 be transferred from the Municipal Licenses and Inspections Department/ program 05 Inspection/ Code Enforcement Program- Inspectors line to Municipal Licenses and Inspections Department/ program 01 Health / Health Inspectors line.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

**NEW BUSINESS**

- None

**The following Orders were referred to the Committee on Ways & Means. Councilor Ryan read the Motions:**

**Refer to the Committee on Ways & Means**

- 17 022 Mayor: Line Item Transfers to Fund the American Federation of State, County, and Municipal Employees, AFL-CIO, Local 1395, State Council 93, (AFSCME) Collective Bargaining Agreement or take up any action relative thereto
- 17 023 Mayor: Petition for Special Legislation to Exempt Police Chief Paul J. Shastany from Chapter 32, Section 91 Limitations or take up any action relative thereto
- 17 024 Mayor: Appropriation for Community Preservation Committee to Fund Update of Open Space and Recreational Plan or take up any action relative thereto

**MOTION:**

REFER TO THE COMMITTEE ON WAYS & MEANS Order 17 022, 17 023, 17 024.

**Motion:** by Councilor Ryan

**Second:** by Councilor Bowes

**Vote:** For (9), Against (0), Absent (0), Abstain (0)

**ADJOURNMENT**

It was unanimously voted to adjourn the meeting at 8:45p.m.

Respectfully submitted,

Susan M. Cimino  
Clerk of the Council

**Documents provided for Meeting**

- 17 009 Council President: Amendment to Council Rule 32: Standing Committees or take up any action relative thereto
- 17 019 Mayor: Amendment to General Ordinances Chapter 3.100 or take up any action relative thereto  
**(Public Hearing)**
- 17 020 Mayor: FY17 Supplemental Appropriations #2 or take up any action relative thereto  
**(Public Hearing)**